

TOWN OF EUREKA
PLANNING COMMISSION MEETING MINUTES
October 6, 2016

The Eureka Planning Commission was called to order at 7:00 p.m. on Thursday, October 6, 2016, by Chairman Paul Schneider. Proper notice was given as the amended agenda was posted at the Town Hall and on the Town's website on October 3, 2016. Present by roll-call were David Anderson, Janet Krueger and Paul Schneider. Absent were Marvin Sloper and John Munro. Others present were Carleen Matosky, Richard Nelson, Phil Staley, Jason Odegard and John Wallner.

Schneider/Anderson **moved** to approve the agenda with item 6b (John Wallner Minor Subdivision) being acted on first; **motion carried.**

Krueger/Schneider **moved** to approve the September 1, 2016, meeting minutes; **motion carried.**

Citizen comments: Jason Odegard stated he would like a public officer for the Town.

Business

John Wallner submitted an updated map for his proposed minor subdivision. Mr. Wallner's surveyor will need to submit a minor subdivision application with the map in order for the Plan Commission to make a recommendation to the Town Board.

Discussion ensued on amendments to the Town Driveway Ordinance. Items for consideration are:

Definitions

Diagrams

Line of Sight Distances

Identifying Residential, Agricultural and Commercial/Industrial driveways

Water Drainage; and

Incorporating highway employee review/ recommendation in the permitting process.

Mr. Schneider will work with Mr. Sloper to create driveway diagrams and Ms. Krueger will follow up with legal on language for permitting existing driveways that are being upgraded and inquire on potential liability to Town if the Town's ordinance gives driveway width recommendation for the driveway beyond the road right-of-way.

The next scheduled plan commission meeting is Thursday, November 3, 2016. Potential agenda items are to continue with the driveway ordinance and Wallner minor subdivision.

There being no further business before the commission Krueger/Schneider **moved** to adjourn; motion carried and the meeting adjourned at 8:20 p.m.

Minutes respectfully submitted by Janet Krueger.